

DDI-200676

Executive Registry

76-7496/6

APR 1976

76-7496/5

USIA

29 Mar 76

MEMORANDUM FOR: Executive Secretary

SUBJECT : Liaison with United States Information Agency

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1. I have designated the Chief, DDI Executive Staff
[redacted] as the overall liaison contact with USIA for
DDI matters.

2. Central Reference Service and Foreign Broadcast In-
formation Service have extensive routine contacts with several
USIA offices. I have attached memoranda from these offices
listing their points of contact.

[redacted]
EDWARD W. PROCTOR
Deputy Director for Intelligence

25X1

Attachments

USIA

DDI-1068-76

29 MAR 1976

MEMORANDUM FOR: Chief, DDI Executive Staff

SUBJECT : CRS Contacts with USIA

1. Listed below are the CRS contacts with USIA. As you see Vivian Motsinger is the primary contact, but we do require others at the working level.

Document Services Group

<u>Name</u>	<u>USIA</u>	<u>Nature of Contact</u>
	Vivian Motsinger Liaison Staff, USIA Library	Document Services Branch procures documents for Agency analysts and sends USIA copies of CIA publications.
	Vivian Motsinger	Dissemination Branch sends copies of CIA intelligence reports to USIA based on reading requirements submitted by USIA.
	Robert Scott Director, Motion Pictures and Television Services	USIA provides Pictorial Services Branch with films and videotapes.
	Kathy Shimabukuro Chief, Acquisitions Library, USIA	Acquisitions Branch, <input type="text"/> <input type="text"/> purchases foreign publications for USIA.
	Wayne Hall Office of Publications	Acquisitions Branch, as CIA, receives copies of "Problems of Communism" for distribution to CIA analysts.

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CONFIDENTIAL

SUBJECT: CRS Contacts with USIA

Information Services Group

Name

USIA

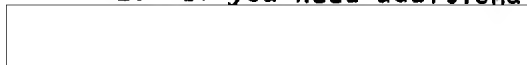
Nature of Contact



Vivia Motsinger

Program coordination.
Ms. Motsinger has a CRS Directory
and calls direct to the relevant
desk for reference support. She
also regularly makes available
returning USIA officers for
biographic debriefings.

2. If you need additional information, please call



H. C. EISENBEISS
Director, Central Reference Service

CONFIDENTIAL

23 March 1976

MEMORANDUM FOR: [REDACTED]

Chief, DDI Executive Staff

SUBJECT : FBIS Liaison with USIA

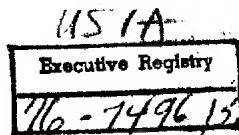
1. Reference Mr. Keogh's 17 March letter to the DCI on tightening up liaison arrangements with the CIA, FBIS has several points of contact and provides a large number of individual services to USIA offices here and overseas.

2. Requests for FBIS substantive services are normally directed by Mrs. Vivian T. Motsinger of the USIA Library Liaison Staff to our Liaison and Requirements Officer, [REDACTED] currently [REDACTED]. The VOA News Bureau fairly frequently calls our Wire Service and personnel from the two units have exchanged visits. Other FBIS Headquarters functional components receive occasional calls from Frank Tonini and Joel Rochow of the USIA Policy Guidance Staff, Eugene Friedmann and Clifton Naughton of the USIA Media Reaction Staff and a scattering of other USIA officers seeking FBIS service. Policy questions, which are rare, are handled between the D/FBIS and Mr. Walter Bastian, Associate Director, USIA for Policy and Plans. I expect to see Walter today [REDACTED]

[REDACTED] We have asked our field-bureaus for an update on their contacts with USIA officers.

3. Except in the field, FBIS does not deal on a regular basis with any other USIA officials and I propose that we continue our present relationships.

[REDACTED]
Director
Foreign Broadcast Information Service



DDA 76-1559

29 March 1976

MEMORANDUM FOR: Executive Secretary

FROM : Executive Officer,
Deputy Director for Administration

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SUBJECT : Liaison With USIA

Ben:

1. I am attaching the responses from DDA offices which have contacts with USIA.

2. As a quick summary, the Office of Security seems to have the most formal relationship, and Mr. Robert D. Barber, Assistant Director, USIA (Security) is the official knowledgeable of our liaison.

3. The Office of Personnel has liaison contacts with USIA but are those which are typical relationships among U. S. Government agencies or departments.

4. The Office of Training relationships are most informal and pertain, to the most, to attending training affairs at which USIA is represented. From time to time, OTR does invite a USIA official to speak to the Mid-Career Course or the Senior Seminar.

5. Attached is a letter to USIA from an Office of Logistics contracting officer pointing up the fact that this Agency allocates some \$4,000 to reimburse USIA for motion picture films and related items that are rented or purchased during a given fiscal year.

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Attachments
As stated

USIA

26 MAR 1976

MEMORANDUM FOR: Executive Officer
Deputy Director for Administration

FROM : Robert W. Gambino
Director of Security

SUBJECT : USIA - Liaison With

1. Reference is made to your request that we advise you of any existing liaison arrangements which we may have with the USIA in connection with the preparation of a response to the letter received from the Director of USIA dated 17 March 1976.

2. This is to advise that the Office of Security has existing liaison arrangements with the USIA Security Office as follows:

a. The Security Liaison Officer maintains contact with Mr. John Parkinson of the USIA Security Office. (Parkinson is the designated USIA Security Liaison Officer to CIA.)

b. The Certification Section of the Clearance Division maintains infrequent telephonic liaison contact with its counterpart office in the USIA Security Office for the purpose of certifying security clearances for liaison approval purposes.

c. There are currently two (2) accredited USIA investigators, who regularly conduct National Agency Name Checks here--their point of contact is with Security Records Division.

d. The Liaison section [redacted]
[redacted] conducts National Agency Name Checks directly with the USIA Headquarters Security Office as may be appropriate in connection with investigations being conducted by this Office.

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3. I believe that these existing liaison arrangements between this Office and the USIA Security Office are necessary and serve the mutual interests of both agencies. These official contacts come under the cognizance of, and are known to, Mr. Robert D. Barber, Assistant Director, USIA (Security).

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Robert W. Gambino

26 MAR 1976

PERSONNEL

MEMORANDUM FOR: Executive Secretary

THROUGH : Executive Officer to the
Deputy Director for Administration

FROM : F. W. M. Janney
Director of Personnel

SUBJECT : Liaison with USIA

REFERENCE : Letter to the Director dated 17 March 1976
from Director, USIA

1. The Office of Personnel maintains very limited liaison contacts with the United States Information Agency, as follows:

a. Personnel Records, USIA/Voice of America - Mr. Ronald Reafs.

b. Personnel Records Section, USIA - Mrs. Mary K. Hawkins.

(The above people are contacted for routine personnel records and transcripts between government agencies.)

c. Personnel Officer, USIA - Mr. Robert L. Baker.

d. Security Staff, USIA - Agent Jackson.

(We are in contact with the above individuals regarding information which USIA may need on CIA employees or former employees who apply to USIA for employment.)

2. The contacts that the Office of Personnel of this Agency has with the United States Information Agency are routine and typical of relationships which USIA would have with any personnel office of a U. S. Government agency or department.

[Redacted Signature]

F. W. M. Janney

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76-6255
DD/A Registry
76-1519

25 MAR 1976

MEMORANDUM FOR: Executive Officer to the DDA

FROM : Alfonso Rodriguez
Director of Training

SUBJECT : Liaison with USIA

TRAINING

1. The Office of Training maintains contact or has been in contact with the United States Information Agency in the following ways:

The DTR attends informal meetings of Training Directors at which USIA is also represented. The meetings are normally called by the Director of the Foreign Service Institute.

The Language Learning Center/OTR participates in the Interagency Language Roundtable at which USIA is also represented. USIA is represented by a Mr. Edward Silvis, Language and University Studies Officer.

The Office of Training has made occasional use of USIA officers in the past in the Midcareer Course and the Senior Seminar.

2. OTR has not maintained an official relationship with USIA other than the less formal relationships noted above.

Alfonso Rodriguez

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*Mo
Lester*

23 July 1975

U. S. Information Agency
Washington, D.C. 20547

Attention: Mr. J.R. Wheeler
Director, Motion Picture Services

Subject : Letter Authorization No. 76-Miscellaneous
Services-333

Gentlemen:

This Agency desires the U.S. Information Agency to furnish, as may be required for the fiscal year 1976, services consisting of rental or purchase of motion picture films and related items.

Details relating to submission of individual requests, technical information and related matters will be co-ordinated on the part of this Agency by

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Funds in the amount of FOUR THOUSAND DOLLARS AND NO CENTS (\$4,000.00) have been allocated to reimburse the U.S. Information Agency for services rendered. No expenditures above this amount may be made without supplementary authorization. As reimbursement is desired, it is requested that Standard Form 1030, citing appropriation symbol [redacted] (Operations General), be prepared and forwarded to the Office of Finance, CIA, referencing this letter as authority.

Very truly yours,

[redacted]

Contracting Officer

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O/L LETTER

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Subject: Letter of Authorization No. 76-Miscellaneous
Services-333

Distribution:

Original - Addressee

- 1 - DD/I CRS/Budget
- 1 - OL/PD/GPB Blanket File
- 1 - OL/PD/76-333
- ~~1~~ - AD/L/O/F
- 1 - DD/I/CRS
- 1 - Vital Records

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OL/PD/GPB/APS: (23 July 75)

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EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	S/MC				
4	DDS&T				
5	DDI				
6	DDA				
7	DDO				
8	D/DCI/IC				
9	D/DCI/NIO				
10	GC				
11	LC				
12	IG				
13	Compt				
14	D/Pers				
15	D/S				
16	DTR				
17	Asst/DCI			8/12	AK
18	AO/DCI				
19	C/IPS				
20					
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22					
SUSPENSE		Date			

Remarks:

For your background info.

Executive Secretary

Date

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